

St Martin – By - Looe Parish Council

Friday 1st November 2024

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM. TO BE HELD ON THURSDAY 7th NOVEMBER 2024 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. **IMPORTANT PLEASE READ NOTE BELOW.**

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of The Parish Council meetings held on the 25th July & 3rd October 24.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA24/08146.

Proposal: Variation of condition 1 (occupation of caravan/siting of tents on site between 31st October and 1st March) to read 'no static caravan/mobile home on the site shall be occupied and no touring caravan or tent shall remain on the site between 6th January and 6th February in any one year' (appeal reference APP/K0805/C/06/2013599 refers). without compliance with Condition 1 of Decision Notice 09/01143/FUL dated 20th October 2009.

Location: Bay View Farm, St Martin, Looe, Cornwall.

Applicant: Mrs. E Elford.

Grid Ref: 227363 / 54410.

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM.

TO BE HELD ON THURSDAY 7th NOVEMBER 2024 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston.

Jill Spicer, David Keeble.

County Councillor Armand Toms.

Charles Hyde, Parish Clerk & Proper Officer of the Council.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Parish Councillor: Simon Lawes.

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Meeting held on 25th July 2024 It was proposed by Councillor _____ seconded by Councillor _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

3.1.2: Minutes for the Parish Meeting held on 3rd October 2024 It was proposed by Councillor _____ seconded by Councillor _____ and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA24/08146.

Proposal: Variation of condition 1 (occupation of caravan/siting of tents on site between 31st October and 1st March) to read 'no static caravan/mobile home on the site shall be occupied and no touring caravan or tent shall remain on the site between 6th January and 6th February in any one year' (appeal reference APP/K0805/C/06/2013599 refers). without compliance with Condition 1 of Decision Notice 09/01143/FUL dated 20th October 2009.

Location: Bay View Farm, St Martin, Looe, Cornwall.

Applicant: Mrs. E Elford.

Grid Ref: 227363 / 54410.

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application No: PA24/05609.

Applicant: Mr A Clark.

Location: Millendreath Beach Resort, Millendreath, Looe, Cornwall, PL13 1PE.

Proposal: Use of land for the temporary siting of a portable building for use as a Cafe/Bar (Use Class E) for a further period of three years (renewal of planning permission PA21/04575).

Cornwall council's Decision: Approved with conditions.

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

7.1.1: Summary of Accounts.

Reconciled balances date 28/20/24.

Opening Bank Balances 1 st April 2024	£25,227.05
Income to date	£13,256.84
Expenditure to date	£6,049.14
Balance to date	£32,434.75

7.2: Accounts paid in October 2024.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary September 2024.	722.93
BACS	HP Instant Ink and paper (Monthly subscription) paid by C Hyde	8.98
BACS	Cornwall Council – Magazine printing (new rate)	80.17
BACS	Royal British Legion – Poppy Wreath (Paid by C Hyde)	19.99
	Total	882.07

7.3: Income in October 2024.

22-Oct-24	Weatherproof Systems AD REVENUE	£	20.00
23-Oct-24	Naomi Turner AD REVENUE	£	10.00
24-Oct-24	Angela Cornwall AD REVENUE	£	15.00
25-Oct-24	Tregoad AD REVENUE	£	20.00
2-Oct-24	Purely Cornish AD REVENUE	£	30.00
	Total	£	95.00

It was proposed by _____ seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting. None received.

7.5: Receipts and letters of thanks received by the date of the meeting. None received.

7.6: Financial Business.

7.6.1: Clerk's Annual Salary Review – Currently paid SCP 27, £15.00 per hour, 11 hours per week, =£165.00. (NALC recommended rate for SCP 27 in 2023/24 £18.53 per hour, 11 hours per week, = £203.83). Plus £600 per year office rental and energy allowance and £50.00 per month telephone and internet package.

NALC recommended rate for SCP 27 in 2024/25 £19.20 per hour, 11 hours per week, = £211.20.

7.6.2: Training Budget – The Clerk suggests that due to constantly changing rules and regulations and planning policy the Parish Council should consider setting a budget in the next Precept to pay for Parish Councillors and Clerk Training courses arranged by CALC.

7.7.1: Accounts to be paid in November 2024.

It was proposed by _____ seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks October 2024 Internet package & expenses.	50.00
BACS	Cornwall Council - Clerks Salary October 2024.	722.93
BACS	HP Instant Ink and paper (Monthly subscription) paid by C Hyde	8.98
BACS	Office Rental and Energy Costs (Annual Charge)	600.00
BACS	CPRE Annual Subscription	36.00
BACS	Microsoft 365 Annual Subscription	59.99
	Total	1477.90

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: The road from the B3253 to Holland Farm – Holland Farm side, hedgerow has been damaged causing loose crows to fall onto the road, with possibly more to follow. The Clerk reported to Cormac who inspected the damage and have said it does not require attention.

8.1.2: Flooding on Bucklawren Road due to blocked field pipes – Reported directly to William Glassup, Cormac, to date no reply received.

8.1.3: 3&4 Bucklawren Road – Concerns raised about the condition of the properties and grounds. The Clerk to contact Cornwall Housing and suggest a visit.

The Clerk reported this to Cornwall Housing, however despite several attempts to talk with the Housing officer, the Clerk has not heard back from Cornwall Housing.

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Newsletters and Special Bulletins and Notices sent by email.

Agenda Item 11: New Business:

None received.

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Keeble:

Councillor Lankston:

Councillor Spicer:

Vice Chair Powley:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing

Date and Time of Next Meetings: 5th December 2024, **Parish Council Meeting** at 7.30pm at the No Man's Land Memorial Hall.

There being no other business the meeting closed at