St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY 31st MAY 2018 AT NO MAN'S LAND MEMORIAL HALL AT 7.30PM.

Attended by:

Chair: Robert Henly. Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Lynne Burt, David Keeble,

Andrea Lankston.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

Public Question Time & Councillors Comments on Declared Interests:

None raised.

Agenda Item 1: Declarations of Interest:

None declared.

Agenda Item 2: Apologies for absence:

Simon Lawes, PCSO David Billing.

Agenda Item 3: Minutes of the Parish Council Meeting:

- **3.1.1: Minutes for the Annual Parish Council Meeting held on 3rd May 2018.** It was proposed by Councillor Keeble seconded by Councillor Burt that Item 6 (Date Protection Officer) be amended to read 'a special interest in Data Protection' and not rights of way as stated, once done this was agreed unanimously that they be taken as read and signed by the Chairman and Clerk as a true and accurate record of the meeting.
- **3.1.2: Minutes for the Parish Council Meeting held on 3rd May 2018.** It was proposed by Vice Chairman Powley, seconded by Councillor Lankston and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application PA18/04278

Proposal Barn Extension to provide Automated Milking Parlour

Location Treveria Farm St Martin by Looe.

Applicant Mr Tom Atkinson

Grid Ref 228259 / 56652

Parish Council's Decision: Approved. Proposed by Vice Chairman Powley, seconded by Councillor Keeble, ALL AGREED. However a note to be added to point out the agent in not the applicant as stated.

Agenda Item 5: Planning Decisions received by the date of the meeting:

None received.

Agenda Item 6: Planning Matters:

6.1.1: Kellow Residents Association – Planning issue at Kellow. Letter and Planning Dept responses in information pack. *Noted.*

6.1.2: PA18/02794 - Land North Of Cockles Peep Out – From Jonathan Luker, Senior Development Officer: Thank you for your response to this proposal.

In this case officers' are minded to refuse this application. With respect to the proposed design, it is a modern, contemporary design, but it would not accord with the special circumstance set out in paragraph 55 which states;

Local authorities should avoid new isolated homes in the countryside unless there are special circumstances such as; the exceptional quality or innovative nature of the design of the dwelling. Such a design should:

- be truly outstanding or innovative, helping to raise standards of design more generally in rural areas;
- reflect the highest standards in architecture;
- significantly enhance its immediate setting; and
- be sensitive to the defining characteristics of the local area

This design while modern is not usual to any other modern design dwelling which comes forward for a new build modern home. There are many example of where contemporary architect has been approved in Cornwall within residential areas. The design of this proposal would not accord with paragraph 55 and thus given the site's remote countryside position is not a location where new housing development would be supported.

While I note the support for a young couple, such a circumstance is not usual and unfortunately is not a material planning consideration which would justify the approval of the dwelling in this case.

I would respectfully request that your Council consider the following options as set out within the Protocol For Local Councils:

- 1. Agree with my recommendation.
- 2. Agree to disagree.
- 3. Having made strong planning reasons, maintain your support for the proposal against my recommendation and request that the application is determined by the Planning Committee. In this circumstance it will be important for a representative from your Council to attend and speak at the Planning Committee meeting to enable the Members to fully understand your Council's strong planning reasons for proposing a decision that is contrary to that of the case officer.

Please tell me which option you wish to choose within 5 working days from the date of this communication. It may not always be appropriate to take an application to Committee if the planning position is so clear-cut that it would not be right to make a different decision to the one being recommended. In these rare circumstances we will consult the Divisional Member and explain our reasoning when making the planning decision.

Agreement could not be reached on this matter, so in order to move on County Councillor Armand Toms is to make contact with the Applicant to discuss the planning officers recommendation. Once this is done County Councillor Toms will liaise with the Chairman, who will decide which response (if any) will be sent to the Planning Officer.

6.2: Correspondence – In information pack.

Agenda Item 7: - Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 31/05/18	
Opening Bank Balances 1st April 2018	£26,690.60
Income to date	£6,093.53.
Expenditure to date	£3,109.28
Balance to date	£29,674.85

7.2: Accounts paid in May 2018.

Cheque No	Organisation	Amount
805	CF Hyde - Clerk expenses	55.06
806	Cornwall Council - Clerks April Salary	610.61
805	Francis Carne Associates – Dog Fouling Stickers	14.12
807	Came & Co Annual insurance	291.20
808	Viking Direct – Office Supplies and New Noticeboard	227.36
	Total	1198.35

7.3: Income in May 2018.

Apr May	Bank interest	£	0.88

t was proposed by Councillor Reynolds, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

7.4: Requests for Funding received by date of meeting. - None received.

7.6: Financial Business. None to report.

7.6.2: Accounts to be paid in June 2018.

It was proposed by Councillor Lankston, seconded by Vice Chairman Powley that the following be authorised for payment. ALL AGREED.

Cheque No	Organisation	Amount
809	CF Hyde - Clerk expenses	53.48
810	Cornwall Council - Clerks May Salary	610.61
809	Caroline Hyde - Internal Audit Fee (Garden Vouchers)	20.00
	Total	684.09

Agenda Item 8: Reports on Matters arising from the Minutes.

- **8.1.1:** No Man's Land Post Office The Clerk has received a letter from The Post Office Head Office, assuring the Parish Council that they are committed to maintaining access to Post Office Services in the area. The Clerk read out the letter from the Post Office and concerns were raised about the viability of the shop.
- **8.1.2: Fingerposts –** The posts were ready for installation, however it was noticed a finger was omitted which is being manufactured and fitted before final installation. The Fingerposts look fantastic and will be an asset to the Parish. **UPDATE 31/5/18 Locations supplied by the Clerk and installation date to be advised shortly.**
- **8.1.3: Highways Issues –** A meeting has been arranged for 1st June 2018, between, The Chairman, County Council Toms and Paul Allen from Cormac. *Items to discuss: Millendreath Road Surface, visibility verges at Holland Road, drains in particular outside No 1 Bucklawren Road.*
- **8.1.4:** Liskeard & Looe Community Network Panel Meeting Agendas and meeting information. To be attended by Vice Chair Powley and Councillor Reynolds.
- **8.1.5:** Holland Road, grass verges and parking Email received from Stuart Blackie: Since talking things through with you on the phone I have spoken to Matthew Gallagher, the Snr Housing Management Officer, who covers the East Cornwall area.

He's advised me of a recent meeting (approx. 2 /3 months ago) which took place in the Council Offices in Liskeard, which involved the Community Network Manager, Cllr Toms and representatives from St Martins PC, when some of the same matters were discussed, as those which we talked through on the telephone.

From this meeting, Mr Gallagher was of the understanding that the area of land at the entrance to the estate, was not Cornwall Housing's land to control or manage; it was considered as Highways land, as it formed part of the visibility display for the entrance to the estate. If this were the case, CHL would not be able to change or control the access to this area of land as we discussed on the telephone. From looking at our records this appears to be the case, but we are double checking this with Highways colleagues.

I have also asked him to obtain a copy of the notes from this meeting from the Community Network Manager to see what was agreed at this meeting.

Once I have seen a copy of these notes, I'll be able to respond to you better about what Cornwall Housing may be able to do in respect of the entrance to the estate.

From our telephone conversation, there were 2 significant issues which you were looking for CHL to help the Parish Council address, for the record these were:

- 1. To consider what barriers, or similar could be erected on the grassed verge at the entrance to the estate, to prevent cars from accessing this area of land, as the Parish Council are interested in helping to improve this area.
- 2. Cornwall Housing to write to its tenants at Holland Road about the car parking issues and encourage the roadway to be kept free.

Discussed during 8.1.3.

Agenda Item 9: Business received after publication of agenda:

9.1.1: Double Decker Buses – County Councillor Toms made contact with CityBus re: an incident the following responses was received:

Many thanks for your email this afternoon in regards to the Double Deckers used in Looe.

As I am sure you can appreciate we have reached that time of year when the number of visitors start to grow in the area.

Over the past few weeks we have had a number of instances where we have left passengers behind who wish to travel to Looe for a day out because the vehicle has not been able to cope with the demand.

The new timetable came into effect from the 27th May which meant the first day with the enhanced service using the double deckers was yesterday. As this is a significant uplift in service for the area it's all new both for the public, our drivers and the local community.

Obviously this was an unfortunate incident that took place yesterday as the buses are not scheduled to meet on the hill. Unfortunately it would have been the same outcome had it been two single deck buses as the width is almost identical from the smallest buses we have to the largest, the main difference is the length and height.

I have also been notified about a number of tree issues and we are going to address these issues with Cornwall Council immediately. I will also have a conversation tomorrow with the manager of our Liskeard depot to further brief the drivers who are working that route of where they need to wait for the buses in the opposite direction.

Obviously our aim is to provide the best service we can and that includes working with yourself and the community to provide a comprehensive service to cater for the vast influx of passengers to the area whilst taking into consideration the impact of the enhancement on local residents.

I hope the service runs well over the summer and please feel free to contact me directly if any other issues arise.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team -Newsletters and Special Bulletins and Notices.

10.1.2: Other Authorities.

CALC - News Round-up, 24th May 2018. Training Programme, NALC Chairman's report.

Glasdon - Local Council's equipment catalogue.

Cornwall Air Ambulance - Air Time, Winter 2017/18 issue.

Hags Play - Brochure.

Clerks and Council's Direct - May 2018 issue.

Cornwall Countryside Access Forum – Recruitment Advertisement.

Fields in Trust - Newsletter May 2018.

Forestry Team - Letter from Laura Jones, Team Leader.

Sheryll Murray MP - Clean air Strategy letter.

Agenda Item 11: New Business:

11.1.1: Parish Council Office Closure – The office will be closed from 4th to 19th June 2018. *All enquiries contact the Chairman. Planning Applications to be forwarded to the Chairman also.*

Agenda Item 12: Around the table:

Councillor Reynolds:

Nothing raised.

Councillor Keeble:

Cornwall Air Ambulance - Called to a medical emergency at Cliff Valley Farm.

Date Protection – All items in the filing cabinet destroyed. The Chairman and the Clerk thanked Councillor Keeble for doing this important job.

Councillor Lankston:

Treveria Bridleway – The St Martin's end has once again suffered from wash away and debris, the horse unfriendly gate is yet to be resolved and another gate has to be lifted to open. Councillor Lankston to forward photos to The Chairman to discuss with Cormac at the meeting on Friday 1st June.

Councillor Burt:

Nothing raised.

Vice-Chairman:

Holland Road Garage Site - Still no white lines. The Clerk to contact Cornwall Housing.

Chairman:

Nothing raised.

County Councillor Armand Toms:

School Transport Issue – County Councillor Armand Toms is to arrange to accompany the child concerned on the suggested walking route to school, this will enable him to report further on the ACTUAL walking conditions.

Springfield Park – Parking on the junction, PCSO Dave Billing has been informed of the issue. **Broadband in the Parish** – A leaflet will shortly be sent to rural properties with poor broadband speeds to inform them if grants available.

Date and Time of Next Meetings: July 12th 2018, 7.30pm, **Parish Council Meeting**, at No Man's Land Memorial Hall.

There being no other business the meeting closed at 8.40pm.