

# St Martin – By - Looe Parish Council

MINUTES FOR THE PARISH COUNCIL MEETING HELD ON THURSDAY  
6<sup>th</sup> SEPTEMBER 2018 AT NO MAN'S LAND MEMORIAL HALL AT 7.30PM.

**Attended by:**

Chair: Robert Henly. Vice-Chair: Roberta Powley.  
Parish Councillors: Barbara Reynolds, Lynne Burt, David Keeble,  
Simon Lawes, Andrea Lankston,  
Mr Charles Hyde, Clerk and Proper Officer of the Council.  
County Councillor Armand Toms.  
PCSO David Billing.

**Public Question Time & Councillors Comments on Declared Interests:**

Nothing raised.

**Agenda Item 1: Declarations of Interest:**

None declared.

**Agenda Item 2: Apologies for absence:**

None received.

**Agenda Item 3: Minutes of the Parish Council Meeting:**

**3.1.2: Minutes for the Parish Council Meeting held on 12<sup>th</sup> July 2018.** It was proposed by Councillor Reynolds, seconded by Councillor Burt and agreed 6 – 0 (Councillor Keeble did not attend the meeting therefore abstained) that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

**Agenda Item 4: Planning Applications:**

None received.

**Agenda Item 5: Planning Decisions received by the date of the meeting:**

**6.1.1: Application:** PA18/02794

**Proposal:** Construction a four-bedroom eco house.

**Location:** Land North of Cockles Peep Out St Martin Cornwall

**Applicant:** Mr Andrew Carr

**Grid Ref:** 228833 / 55209

**Cornwall Council's Decision:** Refused.

The Clerk told Councillors about the meeting and explained why a complaint was made by The Clerk about the conduct of one of the Planning Committee when it came to the vote on this application.

**6.1.2: Application:** PA18/05047

**Proposal:** Certificate of lawfulness for the continued use of land for the siting and residential use of a caravan.

**Location:** Land north east of The Spinney, Millendreath, Looe, PL13 1NY.

**Applicant:** Mr. David West.

**Cornwall Council's Decision:** Granted.

**6.1.3: Application:** PA18/05668.

**Proposal:** Construction of a single storey extension to the front and rear to provide an entrance lobby and storage.

**Location:** Watch House, Millendreath, Looe, PL13 1NY.

**Applicant:** Mr. & Mrs D Schooling,

**Cornwall Council's Decision:** Approved. (Letter of thanks to the Parish Council received from the Applicant).

## **Agenda Item 6: Planning Matters:**

### **6.2: Correspondence** – In information pack.

## **Agenda Item 7: – Finance.**

### **7.1.1: Summary of Accounts.**

#### ***Reconciled balances date 30/08/18***

Opening Bank Balances 1 <sup>st</sup> April 2018	£26,690.60
Income to date	£6,139.00
Expenditure to date	£5,220.81
Balance to date	£27,608.79

### **7.2: Accounts paid in July/August 2018.**

Cheque No	Organisation	Amount
811	CF Hyde - Clerk expenses	52.16
812	Cornwall Council - Clerks June Salary	610.61
813	Cornwall Council – Clerks July Salary	610.61
814	Complete Weed Control (SW)	84.00
815	Cornwall Council – Magazine Print Cost	33.74
	Total	1,391.12

### **7.3: Income in August 2018.**

7-Aug-18	Bennett (AD REVENUE) Cheque returned	-£	26.25
20-Aug-18	S Wills (AD REVENUE)	£	30.00
30-Aug-18	Simon Hannaford (AD REVENUE)	£	15.00
9-Sep-18	K9 Style (AD REVENUE)	£	15.00
	Total	£	33.75

It was proposed by Councillor Reynolds, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

### **7.4: Requests for Funding received by date of meeting.**

None received.

### **7.6: Financial Business.**

None to report.

### **7.6.2: Accounts to be paid in September 2018.**

It was proposed by \_\_\_\_\_ and seconded by \_\_\_\_\_ that the following be authorised for payment.

Cheque No	Organisation	Amount
816	CF Hyde - Clerk expenses	108.39
817	Cornwall Council - Clerks August Salary	610.61
816	Viking Direct, additional noticeboard (Paid by The Clerk due to time restraints)	136.80
818	Iron Brothers (Wadebridge) Fingerposts x2	1350.00
819	Poppy Wreath	20.00
DD	Data Protection	35.00
820	Looe Development Trust	100.00
	Total	2,360.80

## **Agenda Item 8: Reports on Matters arising from the Minutes.**

**8.1.1: Path number 630/1/1 – Bay View Farm to Millendreath** – Darren Moore, Public Path Orders Officer has asked the Parish Council to provide information as to what has been constructed over the path and how long they have been there and any further historical

information that may be useful. Also, information as to when the path was planned to be reinstated.

Councillors informed the Clerk that the conservatory at Summercourt Cottages was erected prior to 1988 by the owner at that time, the current owner purchased the property in the last couple of years and was not made aware of any issues regarding rights of way. It is unlikely that planning permission was sought.

The Millendreath end was blocked in the 50's or 60's by the Highways Authority who widened the road at Chubbs Mill.

The plan to reinstate the path was included in the Parish Plan in 2007 as an alternative route to the SW Coast Path due to continued erosion of the cliff at Bay View Farm. The path is on the definitive map for the parish.

**8.1.2: Pearn's Cottage Hedge** – County Councillor Armand Toms contracted the owner who agreed to cut back the hedge.

County Councillor Armand Toms will have another word as the hedge is still a problem for pedestrians.

**8.1.3: Parish Defibrillator** – The Clerk revisited this issue and contacted FLEET Cornwall who asked Duchy Defibrillators to provide costs and information regarding installing a defibrillator. The cost to the Parish Council is: £2500 plus VAT for a Monitored Cabinet. Annual monitoring fee, £160 plus VAT.

A Guardian would have to be trained and appointed to check the unit every 14 days.

County Councillor Armand Toms suggested the Clerk contact Tina Hicks at Looe Harbour Commissioners Office which has had four units installed in Looe for £1,000 each.

**8.1.4: Fingerposts** – All work completed and looking good.

**8.1.5: Light up St Martin's Parish** – The Clerk contacted the Streetworks Team for information regarding a licence for the Christmas Tree in Holland Road, the cost is £225 plus VAT. However, after contacting Paul Allen at Cormac he has agreed to carry out the work for the installation of the tree at no cost, and because Cormac will be doing the work no licence fee will be charged. The Parish council may wish to discuss a donation to the project.

The Clerk will check to see if the Parish Council's insurance will cover the tree. A donation for the event will be discussed at the next meeting once fundraising has taken place.

**8.1.6: Data Protection** – Councillor Keeble attended the Training in Looe shared some of the information gained. Also, the Parish Councils policy on GDPR has been uploaded on the Councils website.

#### **Agenda Item 10: Information received from CC and other Authorities:**

##### **10.1.1: Cornwall Council.**

**Communities and Devolution team** – Newsletters and Special Bulletins and Notices.

##### **10.1.2: Other Authorities.**

**CALC** – News Round-up, 31<sup>st</sup> July 2018, 30<sup>th</sup> August 2018.

**CALC** – Letters regarding communication with the Police and Crime Commissioner, Devon and Cornwall Police.

**Together for Families** – Grant information.

**CPRE** – Campaigns update and invitation to an event on 17<sup>th</sup> September in Wadebridge.

Countryside Voice – Summer 2018, Fieldwork – Summer 2018.

**World Peace Day**- Poster.

**Knife and Weapon Crime** – Information regarding events.

**Fields in Trust** – September 2018 Update.

**Clerks and Councils Direct** – September 2018 edition.

#### **Agenda Item 11: New Business:**

**11.1.1: Traffic Order: Looe Hill Seaton** – Proposed to be closed 22<sup>nd</sup> to 23<sup>rd</sup> October 2018 for works by SW Water.

**11.1.2: Standing Orders** – New Model Standing Orders reflecting the changes in regulations regarding Local Government (Transparency Requirements) (England) Regulations 2015. And the Data Protection Legislation 2018.

The Clerk explained the reason for the update; copies have been included in the information pack and emailed to each Parish Councillor who is online. This item will be included on the agenda for the October meeting.

**Agenda Item 12: Around the table:**

***Councillor Reynolds:***

Nothing raised.

***Councillor Keeble:***

Nothing raised.

***Councillor Lawes:***

**Millendreath drains** - still need clearing out. The Clerk to report to Paul Allen at Cormac.

***Councillor Lankston:***

**Treveria to Deviock path** – In a poor state of repair and almost impassable in places, gates broken and the stream pipe blocked by debris. The Clerk to report to Cormac Solutions.

***Councillor Burt:***

Nothing raised.

***Vice-Chairman:***

**Millendreath Beach** – The Vice Chair passed on favourable comments from users of the water sports facility at Millendreath, managed and run by Councillor Lawes.

***Chairman:***

**Recycling** – The lorry arrived last week at 6.45am, the latest time for putting the recycling out is 7am, so some residents missed the collection.

**Buses stopping at Dovers** – A dangerous place to stop, however Councillor Reynolds explained the drivers are allowed to stop there.

**Salt Bins** – Half empty. The Clerk will arrange for them to be refilled for winter.

***County Councillor Armand Toms:***

**Looe Music Festival** – The Chairman congratulated County Councillor and Mayor of Looe Armand Toms for his efforts to save the failed music festival. Armand told members that fundraising was going well and that a minimum of £30k was needed to secure the new event called 'Looe Saves the Day'. The town and its businesses benefit by £2 million by hosting the event, so it is important to try to save the day. Several bands have agreed to perform for free. Vice Chairman Powley proposed the Parish Council donate £100 to the event, this was seconded by Councillor Reynolds and unanimously agreed.

***PCSO Dave Billing:***

**Police Report** – There was no crime in the Parish during the month of August. Crime in Looe during the summer was reduced on previous years but remained relatively minor. In general Looe had a good summer.

Liskeard Police Station has now closed and been relocated to temporary accommodation off Station Road in Liskeard. CID have been accommodated in Looe.

A new Police Station is to be constructed in Liskeard.

Councillor Burt asked PCSO Dave Billing to have a word with the owner of two vehicles parked by the Monkey Sanctuary who restrict the road width.

Date and Time of Next Meetings: October 4th 2018, 7.30pm, **Parish Council Meeting**, at No Man's Land Memorial Hall.

There being no other business the meeting closed at 9.05pm