# **St Martin – By - Looe Parish Council**

MINUTES FOR THE PARISH COUNCIL MEETING TO BE HELD BY ZOOM AND TELEPHONE ON THURSDAY 9<sup>th</sup> JULY 2020 AT 7.00pm.

Attended by:

Chairman: Robert Henly. Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston,

David Keeble, Lynne Burt.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

# **Agenda Item 1: Declarations of Interest:**

None declared.

# Agenda Item 2: Apologies for absence:

Parish Councillor: Simon Lawes.

## Agenda Item 3: Minutes of the Parish Council Meeting:

**3.1.1: Minutes for the Parish Council ZOOM Meeting held on 11<sup>th</sup> June 2020.** It was proposed by Councillor Keeble, seconded by Vice Chairman Powley and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

## **Agenda Item 4: Planning Applications:**

**4.1.1: Application PA20/04773** 

Proposal: Certificate of lawfulness for the continued use as a permanent dwelling without

compliance with condition 10 of application no. 92/0986/F dated 15/03/93.

Location: 2 Valley Bungalows, Millendreath Holiday Village, Looe Cornwall

Applicant: Mr. Paul Dennett. Grid Ref: 226782 / 54189.

**Parish Council's Decision:** Providing the Planning Officer is satisfied they have all the evidence needed to prove 10 years permanent residency at the address the application is approved by St Martin by Looe Parish Council. This decision was taken at the December 2018 meeting when it was decided by the Parish Council to support all such application at the Millendreath Holiday Village subject to the above checks.

It was proposed by Vice Chairman Powley, seconded by Councillor Burt that this decision be submitted to the Planning officer, ALL AGREED.

# Agenda Item 5: Planning Decisions received by the date of the meeting:

**5.1.1: Application No:** PA20/03851.

**Proposal:** Prior approval for a proposed change of use of agricultural building to a dwelling house.

**Location:** The Oaks Holiday Park, St Martin by Looe, Looe, Cornwall.

**Applicant:** The owners.

Cornwall Council's Decision: Approved.

Noted.

# **Agenda Item 6: Planning Matters:**

None.

# 6.2: Correspondence:

Forwarded by email where possible.

## Agenda Item 7: - Finance.

## 7.1.1: Summary of Accounts.

Reco	nci	led	bá	ala	nces	date	02	/0	7/2020	
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Opening Bank Balances 1<sup>st</sup> April 2020 £27,306.28 Income to date £6,118.27 Expenditure to date £2,133.13 Balance to date £31,291.42

# 7.2: Accounts paid in June 2020.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks expenses.	50.00
BACS	Clerks Salary April	632.82
BACS	Clerks Salary May	632.82
	Total	1315.64

## 7.3: Income in June 2020.

None

It was proposed by Councillor Keeble, seconded by Councillor Lankston that Items 7.1, 7.2 and 7.3 are ratified. ALL AGREED.

# 7.4: Requests for Funding received by date of meeting.

None received.

# 7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

## 7.6: Financial Business.

**7.6.1: External Audit Completed –** and to be posted before deadline. Once again, the Audit has been carried out by Caroline Hyde ACA, although no fee charged, would the Parish Council once again send a gift? £50 precepted this year.

Discussions ensued and it was agreed to send £50. This was proposed by Vice Chairman Powley, seconded by The Chairman, ALL AGREED.

## 7.6.1: Accounts to be paid in July 2020.

It was proposed by Vice Chairman Powley, seconded by Councillor Keeble that the following be authorised for payment.

Cheque No	Organisation		
BACS	CF Hyde – Clerks expenses.	50.00	
BACS	Clerks Salary June 2020	632.82	
BACS	Zoom subscription May and June 2020 (£14.39 per month)	28.78	
BACS	Complete Weed Control – Weed spray Millendeath and Holland Road	96.00	
BACS	Caroline Hyde - Audit	50.00	
	Total	857.60	

## Agenda Item 8: Reports on Matters arising from the Minutes.

**8.1.1: Dog Waste Bin – Request made to Environmental Services, Ref: UEO0K2V8.** 

The Clerk has made contact again on 2/7/2020 and the Contractors have been asked to make contact to discuss further.

Clerk to chase this again.

**8.1.2: Light Pollution from the Cuddy Shack –** Councillor Keeble was asked to make contact with Andrew Pittaway | Environmental Protection Officer | Community Protection, Neighbourhoods & Public Protection | Cornwall Council which he has done.

Councillor Keeble made contact with Andrew Pittaway, however he requested proof that the light pollution was causing immediate disturbance to others, no other complaints have been received.

**8.1.3:** Bus Shelter Project – Email received from Tom Currah, MD, Wanless PK below: Hi Charles, I hope you are well, to be honest we have been extremely busy catching up with the back log as you may imagine, but I will try and go through the program in the next few days and work out a slot for the shelter, apologies for the delay. I assume you are hoping that we can get there guite soon. Many thanks.

**8.1.4: Pot Hole, Bucklawren Road –** County Councillor Armand Toms reported this ref: **W2043363** and received the email below:

We have inspected the reported issue and have verified that it requires attention in accordance with our Highway Maintenance Manual. We will notify you when works have been undertaken.

The pots hole outside Hessary View and The Piggary are still unresolved. The clerk to report to Cormac.

# Agenda Item 9: Business received after publication of agenda:

**10.1.1:** Covid 19 Hardship Fund – Request received via the fund administrator, the request for a new cooker was circulated to all the Parish Councillors and was approved by The Chairman and Vice Chairman. The cooker was purchased from Argos and delivered to the applicant on 16<sup>th</sup> July 2020. Payment was made via the Parish Council's Bank Account and refunded via a Grant from Looe Development Trust.

The Chairman thanked The Clerk for sorting this out so quickly.

## Agenda Item 10: Information received from CC and other Authorities:

## 10.1.1: Cornwall Council.

**Communities and Devolution team –** Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

## 10.1.2: Other Authorities.

All Circulated by email during the current lockdown.

## Agenda Item 11: New Business:

None received.

# Agenda Item 12: Around the table:

Councillor Reynolds:

Nothing raised.

Councillor Keeble:

**Speeding Car** – A dark coloured vehicle with roof bars driven by a male, possibly a BMW regularly speeds through the lanes. The Clerk to contact PCSO Dave Billing, however a registration number will be required. Councillor Burt also reported the same issue which nearly caused as accident.

Councillor Lankston:

Nothing raised.

**Councillor Burt:** 

Nothing raised.

Vice-Chairman:

Nothing raised.

## The Chairman:

**Static Caravan in field near Millendreath –** This was reported to Planning Enforcement and the Officer has visited the site. He was told the caravan is not lived in but is kept for the care of the shire horses in the field.

**Wild Willow Camping –** (raised by a Parishioner), The caravan on site has been replaced by a motorhome and also a post box has been attached to the fence. This has been reported to Ben Bassett, Planning Enforcement Officer.

# **County Councillor Armand Toms:**

**Issues with Land at the junction of May Lane and the B3253 –** This is to be discussed by Looe Town Council.

Date and Time of Next Meetings: 3<sup>rd</sup> September 2020, **Parish Council Meeting** at 7.00pm by **Zoom** 

There being no other business the meeting closed at 7.33pm.