

St Martin – By - Looe Parish Council

Friday, 27th August 2021

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 2nd SEPTEMBER 2021 at NO MAN'S LAND MEMORIAL HALL. (Face masks advised).

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meetings of the 1st July 2021.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA21/06885.

Proposal: Non material amendment (2) to change the layout (Application PA14/04703 dated 16th October 2014 relates).

Location: Tregoad Caravan And Camping Park, St Martin by Looe Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

4.1.2: Application No: PA21/06975.

Proposal: Non material amendment to change from roof lights (front of roof) to chickett Windows. (Application number PA20/10283 dated 13th January 2021 relates).

Location: Penhale, St Martin by Looe, Cornwall, PL13 1PA.

Applicant: Mr. Ivor Campbell.

4.1.3: Application No: PA21/07075.

Proposal: Variation of condition 5 of decision 596/1043/F dated 09/12/1996. Conversion and extension of piggery into two holiday units.

Location: Penvith Cottage, St Martin by Looe, Cornwall.

Applicant: Mr. Steve Endacott.

Grid Ref 228344 / 55053.

4.1.4: Application No: PA21/06329.

Proposal: Retrospective permission for the Change of use of land, for mixed use agriculture and tourist accommodation from 1st April to 31st October. To include the siting of a camping pod, and the erection of a toilet and shower.

Location: Field at Bokenver, St Martin by Looe, Cornwall.

Applicant Mr Pete Buttery.

Grid Ref 228433 / 55493.

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting.

This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

COVID 19 restrictions enforced. Face coverings and hand sanitisers MUST be used if attending in person, restrictions on numbers may be in force.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905
stmartinpc1@btinternet.com www.stmartinbylooe.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, THE PARISH COUNCIL MEETING AT 7.30PM TO BE HELD ON THURSDAY 2nd SEPTEMBER 2021 at NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly.

Vice-Chair: Roberta Powley.

Parish Councillors: Barbara Reynolds, Andrea Lankston, David Keeble, Simon Lawes, Nigel Cummings.

Mr Charles Hyde, Clerk and Proper Officer of the Council.

County Councillor Armand Toms.

PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 1st July 2021. It was proposed by seconded by and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

4.1.1: Application No: PA21/06885.

Proposal: Non material amendment (2) to change the layout (Application PA14/04703 dated 16th October 2014 relates).

Location: Tregoad Caravan and Camping Park, St Martin by Looe Cornwall, PL13 1PB.

Applicant: Tregoad Holiday Park Ltd.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Tue 13 Jul 2021.

During the summer recess, this application was considered by email and telephone, by all 7 councillors.

Following the consultation the application was APPROVED by Delegated Decision by the Chairman, with no issues raised.

4.1.2: Application No: PA21/06975.

Proposal: Non material amendment to change from roof lights (front of roof) to chickett Windows. (Application number PA20/10283 dated 13th January 2021 relates).

Location: Penhale, St Martin by Looe, Cornwall, PL13 1PA.

Applicant: Mr. Ivor Campbell.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Fri 16 Jul 2021.

During the summer recess, this application was considered by email and telephone, by all 7 councillors.

Following the consultation the application was APPROVED by Delegated Authority by the Chairman, with no issues raised.

4.1.3: Application No: PA21/07075.

Proposal: Variation of condition 5 of decision 596/1043/F dated 09/12/1996. Conversion and extension of piggery into two holiday units.

Location: Penvith Cottage, St Martin by Looe, Cornwall.

Applicant: Mr. Steve Endacott.

Grid Ref 228344 / 55053.

Parish Council's Decision: Comment Date: Submitted to Cornwall Council, Tue 10 Aug 2021.
During the summer recess, this application was considered by email and telephone, by all 7 councillors.

Approved. 6 -1 votes

Although approved by the Parish Council, concerns were raised that these properties could potentially be sold on as second homes. We would like to see a condition attached to the application stating that the properties cannot be resold as second homes, property in the Parish both rental and privately owned is in short supply and second homes ownership need to be discouraged.

4.1.4: Application No: PA21/06329.

Proposal: Retrospective permission for the Change of use of land, for mixed use agriculture and tourist accommodation from 1st April to 31st October. To include the siting of a camping pod, and the erection of a toilet and shower.

Location: Field at Bokenver, St Martin by Looe, Cornwall.

Applicant Mr Pete Buttery.

Grid Ref **228433 / 55493.**

Agenda Item 5: Planning Decisions received by the date of the meeting:

5.1.1: Application: PA21/04575.

Proposal: Temporary siting of a portable building for use as a Cafe/Bar (A3 Use Class) for a further 3 years. Construction of a store and W.C. on North Elevation, enclosing the decking on the West Elevation and covering the decking area on the South Elevation with a canvas roof.

Location: Black Rock Café, Millendreath Holiday Village, Millendreath, Looe.

Applicant: Espalier Development (Millendreath Ltd).

Cornwall Council's Decision: Approved with conditions.

5.1.2: Application PA21/05583.

Proposal Single storey front extension and raised patio.

Location Trezelah Road from the B3253 at Four Winds to Millendreath, PL131NY.

Applicant Jay? (Not supplied)

Grid Ref 226956 / 54283.

Cornwall Council's Decision: Approved with the usual conditions.

Agenda Item 6: Planning Matters:

None raised.

6.2: Correspondence:

Forwarded by email where possible, information pack to be reinstated this month.

Agenda Item 7: – Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 05/08/2021

Opening Bank Balances 1 st April 2021	£20,729.08
Income to date	£9,233.56
Expenditure to date	£4,111.02
Balance to date	£25,851.62

7.2: Accounts paid in July 2021.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks June expenses.	50.00
BACS	Bloom & Wild (Flowers to Caroline Hyde)	36.00
BACS	Clerks Salary June 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance	20.00
BACS	Cornwall Council (Magazine Print)	42.08
BACS	Viking Direct (Office supplies)	54.77
	Total	852.83

7.3: Income in August 2021.

Date	Description	£
9-Apr-21	Bank Interest	0.07
10-May-21	Bank Interest	0.07
13-Jul-21	Wild Futures TITHE MAP	20.00
19-Jul-21	Looe Bookshop TITHE MAP	21.00
21-Jul-21	Purely Cornish AD REVENUE	30.00
28-Jul-21	Purely Cornish TITHE MAP	30.00
11-Aug-21	Tregoad TITHE MAP	100.00
16-Aug-21	Slimming World AD REVENUE	60.00
23-Aug-21	Corill Bookshop Liskeard TITHE MAP	22.00
	Total	283.14

It was proposed by _____ and seconded by _____ that Items 7.1, 7.2 and 7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting.

None received.

7.6: Financial Business.

7.6.1: Accounts to be paid in September 2021.

It was proposed by _____ and seconded by _____ that the following be authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks July expenses.	50.00
BACS	CF Hyde – Clerks August expenses	70.02
BACS	Clerks Salary July 2021	649.98
BACS	Clerks Salary August 2021	649.98
BACS	Nigel Cummings – Website Hosting and maintenance, July.	20.00
BACS	Nigel Cummings – Website Hosting and maintenance, August.	20.00
BACS	CALC Annual Membership	236.42
DD	Information Commissioner Date Protection	35.00
	Total	1731.40

7.6: Financial Business.

None to report.

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Wild Willow Camping – The Clerk has reported the continued planning breach to the Planning Enforcement Team who were responsible for the two Planning Appeals which were dismissed, they have concluded the investigation and have requested all activity cease and that all vehicles be removed from the site by 1st October 2021.

8.1.2: HGV's using the lane from A387 to Twinaways junction – The Clerk has reported this issue to Cormac and Morval Parish Council.

8.1.3: South West Water – Leak outside the Memorial Hall, Holland Road, No Man's Land. SWW have confirmed this is a private issue and needs to be repaired by the estate owner Cornwall Housing. County Councillor Armand Toms and the clerk have contacted Cornwall housing who are arranging repairs.

8.1.4: Suspicious Car in the Parish – The Clerk has reported the vehicle to PCSO Dave Billing who looked into the information supplied and confirmed the vehicle registration number is not on the DVLA database.

Agenda Item 9: Business received after publication of agenda:

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Communities and Devolution team – Newsletters and Special Bulletins and Notices. All circulated by email during the current lockdown.

Liskeard and Looe Community Network Panel Newsletter - August 2021.

Kernow Connect – Leaflet on services for young people.

10.1.2: Other Authorities.

Littlethorpe – Catalogue.

Elan City – Road safety equipment leaflet.

Clerks and Council's Direct – July 2021 edition.

CPRE – Countryside Voice, Summer 2021 Edition.

Agenda Item 11: New Business:

11.1.1: Tithe Map Project – To date the Clerk has distributed 379 copies out for sale in various outlets, £210 raised so far. Articles have been on Radio Cornwall and printed in The Cornish Times, The Western Morning News has been sent all the information and copies have been sent to Clarence House and the offices of The Duchy of Cornwall, a double page will appear in the Parish Magazine and it's on our website.

11.1.2: No Man's Land Proposed Housing Scheme – Email received from Andrew George below:

Dear Charles,

With my apologies for such a delayed reply (I drafted one but it seems not to have sent!) I can confirm that we would of course be content to meet half the costs of the Housing Need Survey. Please forward the invoice to our Finance Officer, Sue Floyd-Norris - copied here.

Naturally we are disappointed to read that the survey had such a disappointing response rate (just 25 completed replies to the 321 households which received an invitation letter) and that, as a consequence, it failed to identify any housing need beyond that already identified in the Home Choice register.

We would welcome an opportunity to consider next actions with the Parish Council, whenever that is convenient.

We look forward to hearing from you in due course.

Yours sincerely,

ANDREW GEORGE

Chief Executive/Lewydh

Agenda Item 12: Around the table:

Councillor Reynolds:

Councillor Lankston:

Councillor Keeble:

Councillor Lawes:

Councillor Cummings:

Vice-Chairman:

The Chairman:

County Councillor Armand Toms:

PCSO Dave Billing:

Date and Time of Next Meeting: 7th October 2021 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at