St Martin – By - Looe Parish Council

Friday, 28th October 2022

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 3rd NOVEMBER 2022 AT NO MAN'S LAND MEMORIAL HALL.

The Parish Council Meeting.

Public Question Time. IMPORTANT PLEASE READ NOTE BELOW.

Agenda Item 1: Declarations of Interest.

Agenda Item 2: Apologies for absence.

Agenda Item 3: Minutes of the Parish Council Meeting held on the 6th October 2022.

Agenda Item 4: Planning Applications:

Agenda Item 5: Planning Decisions received by the date of the meeting.

Agenda Item 6: Planning Matters.

Agenda Item 7: Finance.

Agenda Item 8: Reports on Matters arising from the Minutes.

Agenda Item 9: Business received after publication of agenda.

Agenda Item 10: Information received from CC and other Authorities.

Agenda Item 11: New Business.

Agenda Item 12: Around the Table.

Important - please note:

All requests from members of the public to speak at the meeting should be submitted in writing to the Clerk at the address below, at least 48 hours before the meeting. This will enable the Parish Council to consider the request and respond accordingly. Failure to contact The Clerk may well result in the request to speak being refused.

Charles Hyde (Mr) Clerk to the Council, 8 Trelawny Road, Menheniot, Liskeard. PL14 3TS, 01579 340905

stmartinpc1@btinternet.com www.stmartinbylooepc.org.uk

Please note that this Council executes its duty in considering the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

St Martin – By - Looe Parish Council

To All Members of the Parish Council.

WORKING AGENDA, FOR THE PARISH COUNCIL MEETING AT 7.30PM, TO BE HELD ON THURSDAY 3rd NOVEMBER 2022 AT NO MAN'S LAND MEMORIAL HALL.

Chairman: Robert Henly. Vice-Chair: Roberta Powley. Parish Councillors: Barbara Reynolds, Andrea Lankston, Nigel Cummings, David Keeble, Simon Lawes. Mr Charles Hyde, Clerk and Proper Officer of the Council. County Councillor Armand Toms. PCSO David Billing.

Public Question Time and Councillors Comments on Declared Interests:

Agenda Item 1: Declarations of Interest:

Agenda Item 2: Apologies for absence:

Agenda Item 3: Minutes of the Parish Council Meeting:

3.1.1: Minutes for the Parish Council Meeting held on 6th October 2022 It was proposed by seconded by and agreed unanimously that they be taken as read and signed by the Chairman as a true and accurate record of the meeting.

Agenda Item 4: Planning Applications:

None received.

Agenda Item 5: Planning Decisions received by the date of the meeting:

4.1.2: Application No: PA22/07851.

Proposal: Proposed new house and new detached garage.

Location: Kilmartin, Millendreath.

Applicant: Mr Chris Biswell.

Grid Ref: 226906 / 54146.

Cornwall Council's Decision: Approved with the following conditions:

1. The development hereby permitted shall be begun before the expiration of 3 years from the date of this permission.

Reason: In accordance with the requirements of Section 91 of the Town and Country Planning Act 1990 (as amended by Section 51 of the Planning and Compulsory Purchase Act 2004).

2. The development hereby permitted shall be carried out in accordance with the plans listed below under the heading "Plans Referred to in Consideration of this Application".

Reason: For the avoidance of doubt and in the interests of proper planning. **3.** Before the first occupation of the dwelling hereby permitted the windows on the first floor of the west elevation shall be fitted with obscure glazing and fixed closed and the windows shall be permanently retained in that condition thereafter.

Reason: To protect the privacy of the occupants of the dwelling known as May Lane and in accordance with Policy 12 of the Cornwall Local Plan Strategic Policies 2010 - 2030 (adopted November 2016).

4. The development hereby permitted shall not be occupied until the installation of a system to serve the development for the disposal of sewage has been completed in accordance with details which shall first have been submitted to and approved in writing by the Local Planning Authority. The details shall include a programme for maintaining the system if required. The system shall be retained and maintained thereafter in accordance with the approved details. **Reason:** In the interests of water quality and the residential amenities of future occupiers and in accordance with the aims and intentions of policy 16 of the Cornwall Local Plan Strategic Policies 2010 - 2030 (adopted November 2016).

Agenda Item 6: Planning Matters:

None received.

6.2: Correspondence:

Forwarded by email where possible.

Agenda Item 7: - Finance.

7.1.1: Summary of Accounts.

Reconciled balances date 26/10/22	
Opening Bank Balances 1 st April 2022	£24,467.15
Income to date	£16,537.18
Expenditure to date	£9,282.84
Balance to date	£31,721.49

7.2: Accounts paid in October 2022.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks September 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary September 2022.	649.98
BACS	CF Hyde – Poppy Wreath	20.00
BACS	Nigel Cummings – Website Hosting and Maintenance, September 2022.	20.00
BACS	CF Hyde – Condolence Book	
BACS	Cornwall Council – Magazine Printing	
	Total	807.04

7.3: Income in October 2022.

	24-Oct-22	Tithe Maps sales		£	7.00
	17-Oct-22	Old Bookshop Looe TITHE MAP SALES		£	33.60
	24-Oct-22	COIF Turnpike Trust Final Payment		£	14.06
May-Oct 22		Bank Interest		£	0.05
			Total	£	54.71

It was proposed by and seconded by 7.3 are ratified.

that Items 7.1, 7.2 and

7.3 are ratified.

7.4: Requests for Funding received by date of meeting.

None received.

7.5: Receipts and letters of thanks received by the date of the meeting. None received.

7.6: Financial Business.

7.6.1: Items to include in the 2023/2024 Precept – Parish Council IT equipment, report requested by The Clerk and sent by Councillor Cummings for discussion, quotation £1540.

Any other items to include, in December's presentation.

7.6.1: Accounts to be paid in November 2022.

It was proposed by authorised for payment.

Cheque No	Organisation	Amount
BACS	CF Hyde – Clerks October 2022 expenses.	50.00
BACS	Cornwall Council - Clerks Salary October 2022.	649.98
BACS	CF Hyde – Annual Energy Allowance	500.00
BACS	Nigel Cummings – Website Hosting and Maintenance, October 2022.	
BACS	St Martin's School Trust FINAL TURNPIKE TRUST COIF PAYMENT	14.06
BACS	Looe RNLI Tithe Maps sales	40.60
BACS	CPRE Annual Subscription	
	Total	1310.64

and seconded by

Agenda Item 8: Reports on Matters arising from the Minutes.

8.1.1: Queen Elizabeth II Memorial Tree – Should the Parish Council plant a memorial tree, and if so what type and where? Carried forward from October's meeting.

8.1.2: Community Network Panel Extraordinary Meeting - 14 November 2022 18:00 – 20:00 by Teams, link sent by email.

Culvert and drains still need work - The Clerk to contacted William Glassup.

Councillor Lawes sent photos which were forwarded to William of the blocked culvert and drains. William confirmed and sent photo of the work carried out on 12th May 2022, a new report has been raised by William, Ref: COR1774320.

Regarding Bucklawren Road, as the field has been replanted William has asked that notice of when they will be cleared of crops be forwarded so culvert works can be carried out. **8.1.3: Taxis using lanes –** Traveling too fast and using the lanes as a through route. The Clerk to contacted PCSO Dave Billing who has agreed to talk to the taxi companies.

8.1.4: Looe Bay Holiday Park – The on-site sewage treatment park cannot cope at busy times; tankers are emptying the tanks daily. The Clerk is still to follow up on the letter sent earlier this year.

8.1.5: Verge outside 5 & 6 Bucklawren Road – The Clerk asked William Glassup to confirm ownership of the land. This he has done, the land is owned by Cornwall Council Environmental Team, William has forwarded our request.

8.1.6: B3253 Drains – By the bus shelter breaking up again. The Clerk reported this to Cormac: Ref: W222022504. Cormac has confirmed this has been inspected and work to repair the drains needs to be done. 'We have inspected the reported issue and have verified that it requires attention in accordance with our Highway Maintenance Manual. We will notify you when works have been undertaken'.

8.1.7: Damaged Salt Bin Junction Bucklawren Road and B3253 – Cormac have confirmed they will not be replacing this bin and it's the Parish Council's responsibility. If we claim on our insurance we have £100 excess and will lose our no claims bonus (approx. 10% increase next year). Costs from Cormac are:

Γ

Salt bin order form 2022/23

60
60
CORMAC HUB

Company / Customer Name:				
Requested by:	Quantity required	Items required:	Delivered Price (exc. Vat)	Total
Contact Number:		Salt bin 0.17 m ³ - Empty (Dimensions mm L x W x H 790 x 500 x 755)	£217.35	£0.00
		Salt bin 0.17 m^3 filled with salt (holds 204 kg)	£230.61	£0.00
Delivery Address:		Fill salt bin 0.17 m ³	£142.41	£0.00
		Salt bin 0.28 m ³ - Empty (Dimensions mm L x W x H 1085 x 500 x 730)	£251.34	£0.00
		Salt bin 0.28 m ³ filled with salt (holds 340kg)	£273.44	£0.00
Site Contact Name:		Fill salt bin 0.28 m ³	£142.41	£0.00
		1 Tonne Dumpy bag of salt	POA	РОА
Site contact No:				
Purchase order No		Subtotal	£0	.00
		VAT	£0	.00
		Total	£0	.00

To assist us with delivery, please provide a map with the specific location clearly marked

We can combine delivery charges for multiple drops within the same order

Access Issues or time restraints	
e.g. locked gates / narrow access unsuitable for HGV /	
access unsuitable for HGV /	
school leaving times:	

Agenda Item 9: Business received after publication of agenda:

None received.

Agenda Item 10: Information received from CC and other Authorities:

10.1.1: Cornwall Council.

Newsletters and Special Bulletins and Notices sent by email.

10.1.2: Other Authorities.

None received.

Agenda Item 11: New Business:

Nothing received.

Agenda Item 12: Around the table:

Councillor Reynolds: Councillor Lankston: Councillor Keeble: Councillor Lawes: Councillor Cummings: Vice-Chairman: The Chairman: County Councillor Armand Toms: PCSO Dave Billing:

Date and Time of Next Meeting: 1st December 2022 at 7.30pm The **Parish Council Meeting** at the No Man's Land Memorial Hall.

There being no other business the meeting closed at